



Inland Empire Gymnastics Academy Student Registration/Information Form and IEGA Gym Policies

Student Name _____ DOB _____ Grade _____
Last First Middle Initial

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Address _____ City _____ Zip Code _____

School District _____ School(s) _____

PARENT INFORMATION

Parent/Guardian 1 _____
Relationship (Circle One): Mom Dad Grandparent Aunt Uncle

Parent/Guardian 2 _____
Relationship (Circle One): Mom Dad Grandparent Aunt Uncle

Address _____

Address _____

City, Zip _____

City, Zip _____

Primary Language Spoken _____

Primary Language Spoken _____

Phone _____

Phone _____

Circle One: Home Cell Work
Circle One – Text? Y N

Circle One: Home Cell Work
Circle One – Text? Y N

Phone _____

Phone _____

Circle One: Home Cell Work
Circle One – Text? Y N

Circle One: Home Cell Work
Circle One – Text? Y N

Email _____

Email _____

MEDICAL INFORMATION

Hospital Preference _____

***In the event of an injury, IEGA will administer basic First Aid or enlist emergency professionals for treatment and/or transportation.**

Allergies:

Medical Concern:

Learning Disabilities:

Office Use Only:

Paperwork Complete _____
Start Date _____
Tuition Paid _____
Family Enrollment Fee Paid _____
Inputted into the Computer _____
Auto Billing Authorized _____
Active Student Folder _____

HOW DID CUSTOMER HEAR ABOUT US:

Internet Search _____
Website _____
Social Media _____
Preschool Flyer/Coupon _____
Friend/Current or Former Student _____
YELP _____
IEGA Event/Party/Field Trip _____
School Awards Program _____

Notes:

Enrollment Fee

_____ A Family Enrollment Fee is charged annually. This fee is charged per household and/or IEGA account and covers enrollment processing. This fee is non-refundable.

Tuition

_____ Monthly tuition is based on the concept of a 4-week month. The assumption is that your child will stay enrolled throughout the year. Not all months have 4 weeks – some have 5. We do not charge extra for the 5th class, nor do we give refunds, credit or adjustments for those rare times when a month may have only 3 classes because of a holiday or special event. There are 48 weeks in the 2019/2020 gym year.

_____ All IEGA students must have a valid credit card on file to guarantee their class enrollment. Monthly tuition is billed on the 20th of the month prior and due on the 25th. **Tuition is charged to the on-file credit card on the 26th unless it has been paid in-person at the gym or online through the IEGA Parent Portal on or BEFORE the 25th.** If your card is declined, your student will be dropped from his or her class. If you choose to re-enroll, after being dropped, we may charge a \$15.00 class reinstatement fee. We offer a 100% guarantee after the first class, however after that, tuition is non-refundable and we do not allow transfers or pro-rated tuition for missed classes.

Drop Policy

_____ If, for whatever reason, you or your student chooses to discontinue their gymnastics classes, you must complete a drop form at the front office by the 25th of the month. If you miss the drop deadline, you will be responsible for the following month's tuition.

Make-Ups

_____ **Monthly tuition pays for your child's class spot regardless of whether he or she attends. Your child's safety and the integrity of his or her gymnastics instruction is our primary concern. To that end, IEGA has very low student-teacher ratios in all of its classes so that we can provide an optimal learning environment for every child and ensure that safety is a priority for everyone. This means that we are unable to offer make-ups in regularly scheduled classes. Periodic make-ups opportunities may be available, but they are NOT guaranteed.**

Student Drop Off and Pick Up

_____ All IEGA students must be picked up inside the gym at the end of class. **IEGA WILL NOT ALLOW ANY CHILD, REGARDLESS OF AGE OR ENROLLED PROGRAM, TO GO OUT THE FRONT DOOR UNATTENDED.**

_____ Children enrolled in Power Kids classes or higher, who are 6 years of age or older, may remain at the gym during their class time, unattended by their parents, however IEGA reserves the right to deny this privilege if your student is unable to handle themselves and their behavior before, during, or after class. **NON-ENROLLED CHILDREN AND SIBLINGS MAY NOT BE LEFT UNATTENDED AT THE GYM UNDER ANY CIRCUMSTANCES.**

Parking

_____ IEGA has limited parking directly in front and behind our building, which we know makes parking a challenge. Parking or waiting in your car directly across the parking lot is not allowed. Please adhere to all posted No Parking signs, even after traditional business hours. Additional parking is available after 5:00 PM directly across the street or in the lot to the west of our building.

Punctuality

_____ Please arrive 5 minutes prior to the start of your child's class time. Every class begins with a warm-up period, which is an important part of your child's workout and may reduce the risk of injuries. Your student's coach reserves the right to deny entry into class if an extremely late entry has the potential to put your student at risk or is too disruptive to the class.

Dress Policy

_____ IEGA's dress policy is for your child's safety. Proper attire ensures that our coaches will be able to spot your child safely. No zippers, buttons, buckles or snaps, and absolutely no jewelry, other than small stud earrings. **IEGA is not responsible for jewelry worn to class and then removed by student or coach due to safety.**

- *Appropriate Attire for Girls: leotards or stretch shorts or sweats with a tucked in shirt. ALL SHIRTS MUST COVER YOUR STOMACH – NO MIDRIFTS OR BRAS EXPOSED. Long hair must be pulled back off face and above shoulders*
- *Appropriate Attire for Boys: Jerseys or t-shirts tucked in with gym shorts or sweats. NO POCKETS ON SHORTS to avoid getting them caught on parallel bars.*

General Gym Rules

_____ Cubbies are provided for student belongings, however the gym is NOT responsible for lost or stolen items. Please leave valuables at home. This includes: cell phone, electronic games, jewelry and other personal items.

_____ Children must wait for their coach to call them out on to the gym floor. No child is allowed on the gym floor without a coach. Parents, guests and siblings MAY NOT walk out on the gym floor. If you wish to speak to your student's coach, please advise the Front Office.

_____ IEGA viewing rooms have limited space. Please help us by: **1) Not reserving seats for students in class; 2) Placing personal items under your chair rather than on a seat; and 3) Leaving strollers in the car. Fire code requires aisle to be as cleared as possible.**

_____ Food & drinks must be kept off the gym floor. Breaks are provided. Absolutely no gum is allowed in the gym or in the viewing areas.

By initialing and signing this document you acknowledge that you have read and understood the above policies and procedures. There are no exceptions.

Signature of Parent or Guardians

Date